

LHSC COMMISSION MEETING MINUTES

Louisiana Highway Safety Commission
Louisiana State Police Headquarters
7919 Independence Blvd.
Classroom B
Baton Rouge, LA 70806
November 5, 2018
9:30 am

CALL TO ORDER

Commission members were welcomed by Commissioner Craft and Lisa Freeman. All members were presented with packets containing the following information: Agenda, Commission directory, Minutes of 6/11/18 Commission Meeting, NHTSA 2019 Event Calendar, LHSC FFY 19-20 Planning Calendar, Executive Summary of LHSC Highway Safety Plan (HSP), HSP Amendments, Ethics Code Excerpts, LHSC Staff Directory, and Commission Meeting Dates for 2019.

ROLL CALL

Chairman James P. "Jim" Craft
Sheriff Rodney Arbuckle
Mr. Fabian Blache
Lt. Jim Dickerson
Attorney Karleen Green
A.D.A. Russell Haman
Mr. Jeffrey McKneely
Mr. Wally McMakin
Sheriff James "Jimmy" Pohlman
Major Dustin Reynolds
Mayor Reggie Skains
Mr. John Snow
Mr. Christopher "Chris" Tyson

REVIEW AND APPROVAL OF MINUTES

Chairman Craft asked for a motion to approve the minutes from the June 11, 2018 Commission meeting. Commissioner McNeely made the motion to approve the minutes, which was seconded by Commissioner Haman. The motion carried with no objections and the minutes were approved.

FINANCIAL OVERVIEW

Ms. Tillman, Accountant, provided an overview of current fiscal activities and budget details.

EARNED MEDIA REPORT

Program Coordinator Jessica Bedwell, provided an overview of the LHSC current earned media activities which include press releases, Facebook, and Twitter.

HIGHWAY SAFETY PLAN EXECUTIVE SUMMARY

Planner Lyrica Johnson delivered an overview of the executive summary document provided in the packets. She explained that this document outlines the Commission's Highway Safety Plan which includes the problem identification process, setting of performance targets, project selection process, and priority program areas.

ETHICS

Steven Quidd, Attorney Supervisor, DPS Office of Legal Affairs, provided information to the Commissioners regarding Ethics Code conflicts and recusals from voting and participating in discussions and transactions.

GRANT FUNDING RECOMMENDATIONS

Deputy Director Dortha Cummins presented the grant funding recommendations for the following program emphasis areas.

Police Traffic Services
Traffic Records
Occupant Protection
Impaired Driving
Distracted Driving
Young Drivers
Planning & Administration
LHSC Awarded Grants

COMMISSION VOTE AND COMMISSION MEMBER RECUSAL

Commissioner McNeely made the motion to adopt the funding recommendations, which was seconded by Commissioner Skains, and with no objections and recusals noted the motion carried.

OLD BUSINESS

Executive Director Lisa Freeman informed the Commission about the reduction in delegation of authority through the State Office of Procurement. She stated that this change means that the office would no longer be able to issue notice to proceed letters prior to receiving contract approval from Procurement. She stated that she wanted all members to be aware of the additional time this change would add to the processing of contracts.

NEW BUSINESS

Executive Director Lisa Freeman informed the board of the upcoming quarterly Commission meeting dates included in their packets.

ADJOURNMENT

After the presentation of old and new business, Chairman James P. "Jim" Craft called for a motion to adjourn. The motion was made by Commissioner Arbuckle and seconded by Commissioner Dickerson with no objections, the meeting was adjourned at 11:00 am.

Sincerely,



Lisa Freeman